



Summary of portfolio

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Portfolio overview

Ministerial and portfolio responsibilities

The table below represents the agencies and services which are the responsibility of the Minister for Police, Fire and Emergency Services and the Minister for Corrective Services:

Minister for Police, Fire and Emergency Services and Minister for Corrective Services

The Honourable Jo-Ann Miller MP

Queensland Police Service

Commissioner: Ian Stewart

Service area 1: Crime and Public Order

Service area 2: Road Safety

Queensland Fire and Emergency Services

Acting Commissioner: Katarina Carroll

Service area 1: Fire and Emergency Services

Public Safety Business Agency

Chief Executive Officer: Kelvin Anderson

Service area 1: Strategic, Corporate and Operational Services

The Office of the Inspector-General Emergency Management

Inspector-General: Iain MacKenzie

Service area 1: Independent Assurance and Advice to Improve Emergency Management

Additional information can be sourced from:

www.police.qld.gov.au

www.psba.qld.gov.au

www.fire.qld.gov.au

www.igem.qld.gov.au



The Office of the Inspector-General Emergency Management

Departmental overview

The Office of the Inspector-General Emergency Management (IGEM) was established on 1 July 2014 to support confidence in Queensland's emergency management arrangements.

The Office of the IGEM's vision is to be a catalyst for excellence in emergency management. To support this, the strategic objectives for the Office of the IGEM are to:

- provide independent assurance and advice about emergency management arrangements in Queensland
- provide authoritative reporting that is used to enhance accountability and improve outcomes for the community
- drive a culture of excellence across the emergency management sector by connecting stakeholders, creating partnerships and marshalling expertise
- sustain a highly motivated, competent office that embraces change and is committed to delivering continuous improvement.

The Office of the IGEM contributes to the Queensland Government's objectives for the community of building safe, caring and connected communities and delivering quality frontline services. It does this by reviewing and assessing Queensland's disaster management arrangements for opportunities to improve community outcomes. Reviews recently conducted by the Office of the IGEM include the Callide Creek Flood review; a review of state agency integration at the local and district level; a review of cyclone sheltering arrangements; and a review of local government's emergency warning capability.

The Office of the IGEM has identified the following strategic risks and challenges for 2015-16 and into the future:

- reducing barriers to responsive and integrated disaster management for local governments, state agencies and other partners
- ensuring performance in the disaster management sector is measured against outcomes
- gaining acceptance and support for shared responsibilities balanced with clear accountabilities
- ensuring clear expectations of leadership across the emergency management sector
- providing valued services to key stakeholders
- ensuring all stakeholders understand their risks and are taking action to mitigate these risks
- ensuring the broader disaster management framework remains contemporary.

To address these risks and challenges, in 2015-16, the Office of the IGEM will progress a range of strategies including:

- conducting targeted reviews of disaster management arrangements with a focus on a risk based approach to ensure accountabilities and responsibilities are known, understood and met across emergency management, including undertaking reviews that may arise from future disaster events
- continuing to develop, implement and validate the Emergency Management Assurance Framework in consultation and collaboration with stakeholders to ensure it meets the needs of stakeholders and provides value
- implementing further improvements for assessment of disaster management plans to provide assurance of effective local government disaster management planning
- stimulating innovation across the disaster management sector by facilitating solutions to support interoperability and information sharing that improves disaster and emergency management outcomes
- progressing research and collaborative opportunities with universities and other institutions to ensure lessons identified, research and good practice are contextualised for Queensland and integrated into emergency management standards and practice
- establishing a state-wide network of disaster management officers and local disaster coordinators to create a vehicle for continuous improvement, consultation and collaboration across the sector.

Service performance

Service approach

The Office of the IGEM works across the emergency and disaster management sector to improve disaster management outcomes for the community by providing independent assurance and advice about disaster management arrangements and collaborating with agencies to facilitate solutions to drive a culture of continuous improvement and excellence across the sector.

Performance statement

Independent Assurance and Advice to Improve Emergency Management

Service area objective

To provide independent assurance and advice that enables confidence in Queensland's emergency management arrangements.

Service area description

The Office of the IGEM provides independent assurance and advice about Queensland's emergency management arrangements and authoritative reporting to enhance accountability and improve outcomes for the community.

The Office of the IGEM has established the Standard for Disaster Management in Queensland, which forms part of the Emergency Management Assurance Framework. The Office undertakes targeted reviews and system analysis to identify risks to emergency management planning, preparedness, response and recovery arrangements and recommends evidence-based improvements.

2015-16 service area highlights

In 2015-16, the Office of the IGEM will continue to review and assess disaster management arrangements in Queensland with a focus on a risk based approach, including undertaking reviews that may arise from future disaster events. The Office will promote innovation, interoperability, consultation and knowledge transfer across the emergency management sector. IGEM will develop and enhance links between emergency management and interdependent policy and programs that improve disaster and emergency management outcomes.

The Office of the Inspector-General Emergency Management	Notes	2014-15 Target/Est.	2014-15 Est. Actual	2015-16 Target/Est.
Service area: Independent Assurance and Advice to Improve Emergency Management				
Service standards				
<i>Effectiveness measures</i>				
Customer satisfaction	1,2,3,4	80%	87.8%	80%
Proportion of recommendations agreed to by entities to which the recommendations apply	5,6,7	80%	85%	80%
<i>Efficiency measures</i>	8			

Notes:

1. This service standard is measured as part of an annual customer survey. Customers include State and Local Government stakeholders with a role in disaster and emergency management.
2. The Office of the IGEM has aligned this measure to reflect the focus on its 'customers' in line with Queensland Government values. This is reflected in the terminology change from 'client' to 'customer'.
3. This service standard measures overall satisfaction with the Office of the IGEM. Overall satisfaction is measured in terms of satisfaction with aspects of staff performance, timeliness, accessibility, quality, advice given and services provided.
4. This service standard measures the number of respondents who indicated they were either 'very satisfied' or 'satisfied' with the services and advice provided by the IGEM represented as a percentage (%) of the total number of responses received.
5. This service standard measures the number of recommendations agreed to by the entities to which the recommendations apply, expressed as a percentage of the total number of recommendations made by the IGEM. This calculation is based on reports formally provided to the Minister during the 2014-15 financial year. This estimated actual includes recommendations from the Callide Creek Flood review which were under consideration at the time of writing.
6. The wording of this measure has been amended to provide clarity to the reader. The methodology remains the same.
7. 'Agreed to' refers to those recommendations which have been accepted by an accountable officer of the entity to which the recommendation applies.
8. An efficiency measure is being developed and will be included in a future Service Delivery Statement.

Administered items

The Office of the Inspector-General Emergency Management has no administered items in 2015-16.

Discontinued measures

The Office of the Inspector-General Emergency Management has no discontinued performance measures in 2015-16.

Departmental budget summary

The table below shows the total resources available in 2015-16 from all sources and summarises how resources will be applied by service area and by controlled and administered classifications.

The Office of the Inspector-General Emergency Management	2014-15 Adjusted Budget \$'000	2014-15 Est. Actual \$'000	2015-16 Budget \$'000
CONTROLLED			
Income			
Appropriation revenue			
Deferred from previous year/s	..	60	50
Balance of service appropriation	3,780	3,729	3,836
Other revenue	715	715	721
Total income	4,495	4,504	4,607
Expenses			
Independent Assurance and Advice to Improve Emergency Management	4,495	4,504	4,607
Total expenses	4,495	4,504	4,607
Operating surplus/deficit
Net assets	666	666	666

Service area sources of revenue

Sources of revenue 2015-16 Budget ¹					
Service area	Total cost \$'000	State contribution \$'000	User charges and fees \$'000	C'wealth revenue \$'000	Other revenue \$'000
Independent Assurance and Advice to Improve Emergency Management	4,607	3,886	721
Total	4,607	3,886	721

Note:

1. Explanations of variances are provided in the financial statements.

Budget measures summary

The Office of the IGEM has no new Budget measures relating to 2015-16 and the outyears.

Staffing¹

Service areas	Notes	2014-15 Adjusted Budget	2014-15 Est. Actual	2015-16 Budget
Independent Assurance and Advice to Improve Emergency Management		21	21	21
TOTAL		21	21	21

Note:

1. Full-time equivalents (FTEs) as at 30 June.

Budgeted financial statements

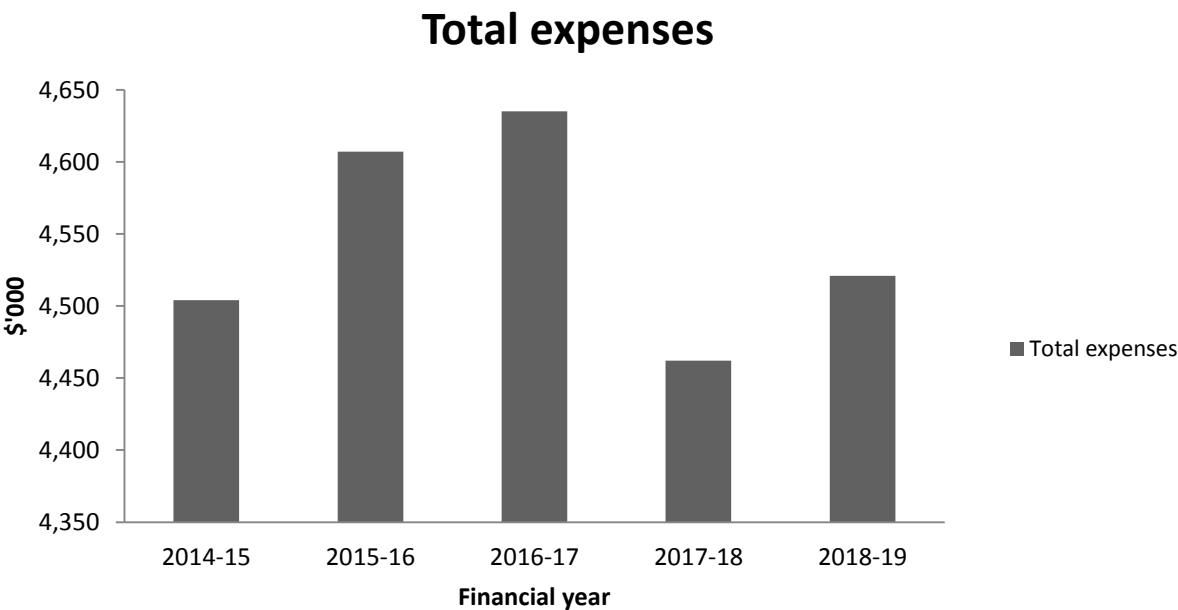
Analysis of budgeted financial statements

An analysis of the department’s budgeted financial statements, as reflected in the department’s financial statements, is provided below.

Departmental income statement

Total expenses are estimated to be \$4.607 million in 2015-16, an increase of \$103,000 from the 2014-15 financial year. The increase is mainly due to the impact of enterprise bargaining arrangements and the rescheduling of a forum for the Disaster Management Officer Network. The reduction in 2017-18 reflects movement in fair value recognition of cost of services provided by the Public Safety Business Agency (PSBA) to IGEM which is principally due to the expected completion in 2016-17 of the human resource and payroll systems replacement project. The increase in 2018-19 is mainly due to the impact of enterprise bargaining arrangements.

Chart: Total departmental expenses across the Forward Estimates period



Departmental balance sheet

The department's major assets are in cash. The department's main liabilities relate to payables.

Controlled income statement

The Office of the Inspector-General Emergency Management	Notes	2014-15 Budget \$'000	2014-15 Est. Act. \$'000	2015-16 Budget \$'000
INCOME				
Appropriation revenue	1,4	3,780	3,789	3,886
Taxes	
User charges and fees	
Royalties and land rents	
Grants and other contributions		715	715	721
Interest	
Other revenue	
Gains on sale/revaluation of assets	
Total income		4,495	4,504	4,607
EXPENSES				
Employee expenses	2,5	2,678	2,677	2,733
Supplies and services	3,6	1,077	1,087	1,128
Grants and subsidies	
Depreciation and amortisation		3	3	3
Finance/borrowing costs	
Other expenses		737	737	743
Losses on sale/revaluation of assets	
Total expenses		4,495	4,504	4,607
OPERATING SURPLUS/(DEFICIT)	

Controlled balance sheet

The Office of the Inspector-General Emergency Management	Notes	2014-15 Adjusted Budget \$'000	2014-15 Est. Act. \$'000	2015-16 Budget \$'000
CURRENT ASSETS				
Cash assets		781	781	784
Receivables		47	47	47
Other financial assets	
Inventories	
Other		30	30	30
Non financial assets held for sale	
Total current assets		858	858	861
NON-CURRENT ASSETS				
Receivables	
Other financial assets	
Property, plant and equipment		24	24	21
Intangibles	
Other	
Total non-current assets		24	24	21
TOTAL ASSETS		882	882	882
CURRENT LIABILITIES				
Payables		206	206	206
Accrued employee benefits		10	10	10
Interest bearing liabilities and derivatives	
Provisions	
Other	
Total current liabilities		216	216	216
NON-CURRENT LIABILITIES				
Payables	
Accrued employee benefits	
Interest bearing liabilities and derivatives	
Provisions	
Other	
Total non-current liabilities	
TOTAL LIABILITIES		216	216	216
NET ASSETS/(LIABILITIES)		666	666	666
EQUITY				
TOTAL EQUITY		666	666	666

Controlled cash flow statement

The Office of the Inspector-General Emergency Management	Notes	2014-15 Adjusted Budget \$'000	2014-15 Est. Act. \$'000	2015-16 Budget \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Inflows:				
Appropriation receipts	7,11	3,780	3,789	3,886
User charges and fees	
Royalties and land rent receipts	
Grants and other contributions	
Interest received	
Taxes	
Other	
Outflows:				
Employee costs	8,12	(2,678)	(2,677)	(2,733)
Supplies and services	9,13	(1,077)	(1,087)	(1,128)
Grants and subsidies	
Borrowing costs	
Other		(22)	(22)	(22)
Net cash provided by or used in operating activities		3	3	3
CASH FLOWS FROM INVESTING ACTIVITIES				
Inflows:				
Sales of non financial assets	
Investments redeemed	
Loans and advances redeemed	
Outflows:				
Payments for non financial assets	
Payments for investments	
Loans and advances made	
Net cash provided by or used in investing activities	
CASH FLOWS FROM FINANCING ACTIVITIES				
Inflows:				
Borrowings	
Equity injections	
Outflows:				
Borrowing redemptions	
Finance lease payments	
Equity withdrawals	
Net cash provided by or used in financing activities	
Net increase/(decrease) in cash held		3	3	3
Cash at the beginning of financial year		781
Cash transfers from restructure	10,14	778	778	..
Cash at the end of financial year		781	781	784

Explanation of variances in the financial statements

From 1 July 2014 the Office of the IGEM became a separate entity with budgeted financial information reported separately.

Income statement

Major variations between 2014-15 Budget and 2015-16 Budget include:

1. The increase in appropriation revenue is mainly due to the impact of enterprise bargaining arrangements and the rescheduling of a forum for the Disaster Management Officer Network.
2. The increase in employee expenses is mainly due to the impact of enterprise bargaining arrangements.
3. The increase in supplies and services is mainly due to the rescheduling of a forum for the Disaster Management Officer Network.

Major variations between 2014-15 Estimated Actual and the 2015-16 Budget include:

4. The increase in appropriation revenue is mainly due to the impact of enterprise bargaining arrangements and the rescheduling of a forum for the Disaster Management Officer Network.
5. The increase in employee expenses is mainly due to the impact of enterprise bargaining arrangements.
6. The increase in supplies and services is mainly due to the rescheduling of a forum for the Disaster Management Officer Network.

Cash flow statement

Major variations between 2014-15 Adjusted Budget and 2015-16 Budget include:

7. The increase in appropriation receipts is mainly due to the impact of enterprise bargaining arrangements and the rescheduling of a forum for the Disaster Management Officer Network.
8. The increase in employee costs is mainly due to the impact of enterprise bargaining arrangements.
9. The increase in supplies and services is mainly due to the rescheduling of a forum for the Disaster Management Officer Network.
10. The variance in cash transfers from restructure is due to the transfer of the final 30 June 2014 balances from Queensland Fire and Emergency Services (QFES) to IGEM. This transfer included two assets purchased in June 2014, the 2013-14 IGEM operating surplus and the 30 June 2014 cash balance.

Major variations between 2014-15 Estimated Actual and the 2015-16 Budget include:

11. The increase in appropriation receipts is mainly due to the impact of enterprise bargaining arrangements and the rescheduling of a forum for the Disaster Management Officer Network.
12. The increase in employee costs is mainly due to the impact of enterprise bargaining arrangements.
13. The increase in supplies and services is mainly due to the rescheduling of a forum for the Disaster Management Officer Network.
14. The variance in cash transfers from restructure is due to the transfer of the final 30 June 2014 balances from QFES to IGEM. This transfer included two assets purchased in June 2014, the 2013-14 IGEM operating surplus and the 30 June 2014 cash balance.

Glossary of terms

Accrual accounting	Recognition of economic events and other financial transactions involving revenue, expenses, assets, liabilities and equity as they occur and reporting in financial statements in the period to which they relate, rather than when a flow of cash occurs.
Administered items	Assets, liabilities, revenues and expenses an entity administers, without discretion, on behalf of the Government.
Agency/entity	Used generically to refer to the various organisational units within Government that deliver services or otherwise service Government objectives. The term can include departments, commercialised business units, statutory bodies or other organisations established by Executive decision.
Appropriation	Funds issued by the Treasurer, under Parliamentary authority, to agencies during a financial year for: delivery of agreed services administered items adjustment of the Government's equity in agencies, including acquiring of capital.
Balance sheet	A financial statement that reports the assets, liabilities and equity of an entity as at a particular date.
Capital	A term used to refer to an entity's stock of assets and the capital grants it makes to other agencies. Assets include property, plant and equipment, intangible items and inventories that an entity owns/controls and uses in the delivery of services.
Cash Flow Statement	A financial statement reporting the cash inflows and outflows for an entity's operating, investing and financing activities in a particular period.
Controlled Items	Assets, liabilities, revenues and expenses that are controlled by departments. These relate directly to the departmental operational objectives and arise at the discretion and direction of that department.
Depreciation	The periodic allocation of the cost of physical assets, representing the amount of the asset consumed during a specified time.
Equity	Equity is the residual interest in the assets of the entity after deduction of its liabilities. It usually comprises the entity's accumulated surpluses/losses, capital injections and any reserves.
Equity injection	An increase in the investment of the Government in a public sector agency.

Financial statements	Collective description of the Income Statement, the Balance Sheet and the Cash Flow Statement for an entity's controlled and administered activities.
Income statement	A financial statement highlighting the accounting surplus or deficit of an entity. It provides an indication of whether the entity has sufficient revenue to meet expenses in the current year, including non-cash costs such as depreciation.
Machinery-of-Government	The redistribution of the public business of one government agency to another government agency. Also referred to as MoG.
Outcomes	Whole-of-government outcomes are intended to cover all dimensions of community wellbeing. They express the current needs and future aspirations of communities, within a social, economic and environment context.
Own-source revenue	Revenue that is generated by an agency, generally through the sale of goods and services, but it may also include some Commonwealth funding.
Priorities	Key policy areas that will be the focus of Government activity.
Services	The actions or activities (including policy development) of an agency which contribute to the achievement of the agency's objectives.

For a more detailed Glossary of Terms, please refer to the Reader's Guide available on the Budget website at www.budget.qld.gov.au